

VERMONT AREA 56 REQUIREMENTS FOR AL-ANON MEMBERS INVOLVED IN ALATEEN SERVICE

These guidelines are presented in addition to the following WSO Guidelines:

- Al-Anon Alateen Service Manual
- Area Alateen Coordinator or Area World Service Committee

WHO WILL AREA 56 RECOGNIZE AS AN AL-ANON MEMBER INVOLVED IN ALATEEN SERVICE?

A recognized Al-Anon member involved in Alateen service is a responsible adult member of Al-Anon who attends an Al-Anon home group regularly and who shares his or her recovery experience gained through working the 12 Steps, 12 Traditions and 12 Concepts. He or she helps the Alateens to focus on the Al-Anon program and meets the requirements listed below.

REQUIREMENTS FOR AL-ANON MEMBERS INVOLVED IN ALATEEN SERVICE:

- a. Minimum age of 24
- b. Currently attending Al-Anon meetings and active Al-Anon member for at least two years.
- c. Participating member of an Al-Anon Home group.
- d. Not have been convicted of a felony, and not have been charged with child abuse or any other inappropriate sexual behavior and does not demonstrate emotional problems which could result in harm to Alateen members.
- e. Complete the Al-Anon member involved in Alateen service Re-certification form annually.

PROCESS:

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Updated 9/18/04, 11/04, 5/05, 5/06, 5/09
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modified from NH Area Guidelines dated 12/03

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1. Contact VT Area Alateen Coordinator.
2. Fill out and sign *Al-Anon member involved in Alateen service Questionnaire and Al-Anon member involved in Alateen service Application* form.
3. Attend one Area workshop for Al-Anon members involved in Alateen service prior to becoming an Al-Anon member involved in Alateen service and two (2) workshops (sponsored by the AWSC) to be held annually at Spring and Fall Assembly.
4. At the request of the applicant, the Al-Anon home group provides a written recommendation to the Area Alateen Coordinator.
5. Attend Alateen meetings with an Al-Anon member involved in Alateen service if possible.
6. Feedback from Alateens to Area Alateen Coordinator (if #5 is feasible).
7. Be recognized by Area Alateen Coordinator in writing as an approved Al-Anon member involved in Alateen service.
8. Alateen Process Person sends registration to WSO with copies to Area Group Records and District Representative.

ROLE OF SPONSORS:

RESPONSIBILITIES OF VT AL-ANON MEMBERS INVOLVED IN ALATEEN SERVICE

1. Attend Al-Anon meetings regularly and be an active participant in an Al-Anon home group.
2. Provide a core of stability for the Alateen group.
3. Make sure your Alateen group is registered and update registration information annually.
4. Have a working knowledge of the Twelve Steps, Twelve Traditions and Twelve Concepts.
5. Become familiar with *Al-Anon/Alateen Service Manual*, Alateen Service Tools, and all Al-Anon guidelines pertaining to Alateen.
6. Participate in Al-Anon member involved in Alateen service workshops.
7. Know how to contact your District Representative, Alateen Coordinator and Alateen Process Person.
8. Know Area Al-Anon member involved in Alateen service requirements and Alateen Meeting Behavior Guidelines.
9. Attend your Alateen meeting each week or arrange for a qualified substitute if you can't be there. If no qualified Al-Anon member involved in Alateen service is available Alateens cannot meet on their own, however Alateens are always welcome at any Al-Anon meeting.
10. Provide a safe meeting place.
11. Guide the Alateens towards working the Twelve Steps for personal recovery. Assist the Alateens in planning meeting topics according to the suggested meeting ideas in the Service Manual.

12. Help the Alateen members take responsibility for the affairs of the group and implement the Twelve Traditions and the Concepts of Service.
13. Encourage the participation of Al-Anon members to enrich the Alateen program by sharing their experience, strength and hope.
14. Encourage participation of Alateen members in District and Area Al-Anon/Alateen functions.

ANNUAL RE-CERTIFICATION PROCESS

No later than December 31, 2004 and for each succeeding year, by June 1st , Alateen sponsors will complete the re-certification form for the Alateen Coordinator. The form will be presented to the Area Chairperson and kept on file by the Process Person who verifies active status with the WSO. The form states that each Al-Anon member involved in Alateen service has met the area's safety and behavioral requirements and agrees to abide by them.

REMOVAL of Al-Anon members involved in Alateen Service:

- Alateens or Al-Anon members may go to any District Representative or Area World Service Committee members with any concern regarding a group sponsor.
- District Representatives/Area World Service Committee members will endeavor to resolve disputes and misunderstandings by applying Al-Anon/Alateen Traditions and Concepts of Service and take appropriate action consistent with the principles of the Al-Anon program and any requirements of Vermont State law.

WHO CAN ATTEND ALATEEN MEETINGS?

- It is suggested that parents do not sponsor the Alateen meeting their child is attending.
- Potential Al-Anon member involved in Alateen service may attend an Alateen meeting with permission from its members and sponsors.
- Al-Anon member involved in Alateen service of other groups may attend an Alateen meeting with permission from its members and sponsors.
- District Representative may attend any Alateen meeting within their district with permission from its members and Al-Anon member involved in Alateen service.
- Area Alateen Coordinator(s) may attend any Alateen meeting with permission from its members and Al-Anon member involved in Alateen service.